



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD
Mailing: P.O. Box 8026 Reno, Nevada 89507
Physical: 1350A Wells Avenue Reno, Nevada 89512
Nevada Department of Agriculture: 405 South 21st Street Sparks, Nevada 89431
Email: NJLSB@agri.nv.gov <http://agri.nv.gov/ADMINISTRATION/NJLSB/NJLSB>

MINUTES

Wednesday, January 25, 2017
Washoe County Cooperative Extension Office
4955 Energy Way, Reno, NV 89502

1- Call to order, roll call of members and establish a quorum:

Matt McKinney called the meeting to order at 5:02p.m.- Members Present: Matt McKinney, Tom Cates, Beverly Elston, Sarah Chvilicek, Tami Olsen, Dave Armstrong, and Charles Mann. A Quorum was established. Guests present: Dennis Belcourt AG's Office, Doris Hoskin NJLSB Assistant, Dennis Hellwinkel NJLSB Treasurer, and Mikayla Story NJLS Office Aid.

2- Public Comment:

a. None.

3- Review and Approval of Agenda:

It was moved by Tom Cates and seconded by Charles Mann to approve the agenda as presented. Motion carried.

4- Review and Approval of November 14, 2016 and December 21, 2016 meeting minutes:

It was moved by Sarah Chvilicek and seconded by Tom Cates to amend to agenda to approve November 14, 2016 and December 21, 2016 meeting minutes.

It was moved by Tom Cates and seconded by Beverly Elston to approve the November 14, 2016 meeting minutes. Motion carried.

It was moved by Dave Armstrong and seconded by Tom Cates to approve the December 21, 2016 meeting minutes. Motion carried.

5- Financial Report:

- a. Dennis Hellwinkel presented an Asset/Liability sheet to the board.
 - i. Noted that this sheet doesn't show the depreciation for the new trailer yet.
 - ii. Noted that the "Unrestricted Net Income" is what can be spent as of today.
 - iii. Noted that the sheet shows what is left in scholarship accounts

1. Noted that two scholarship recipients haven't received their money yet. One recipient didn't and qualify and the second didn't get the contract back to Dennis.
- b. He noted that the grant received from the Dept. of Ag has always gone straight to paying bills and was never actually recorded.
 - i. Dennis has created an account named "State Appropriation" in order to show the tracking of money out the Dept. of Ag grant.
- c. It was moved by Sarah Chvilicek and seconded by Tom Cates to receive and file the Financial Reports as presented. Motion carried.

6- Correspondence:

- a. Sarah Chvilicek presented a letter from McKenzie Cassas stating her honor in receiving the Ethan McKinney Award of Excellence at the 2016 Show.

7- Request from Churchill County High School Seniors:

- a. Melinda Fagundes, Melissa Jones, and Kayce Mulder presented to the board and requested to have other NJLS exhibitors show their animals as there will be a conflict with the Churchill County School District Senior Finals Schedule. They also noted that it is not just the three student present, but a few other students with the same conflict as well.
- b. Beverly Elston noted that the board will need something in writing and Sarah Chvilicek told the students to send a letter to the board in order to get the item on the agenda in the future.
- c. Dennis Hellwinkle noted that those with conflict may be able to complete their scholarship interview on Wednesday to avoid conflict.

8- 2017 Workshop Ideas:

- a. Sarah Chvilicek and Doris Hoskin have scheduled the 2017 Workshop for February 25, 2017 from 9am-3pm at the Washoe County office and various video sites.
- b. Two University of Nevada, Reno professors are going to present on "Understanding Carcass Data."
- c. Lindsey Chichester will offer a Quality Assurance Workshop.
- d. This will be the only NJLS sponsored workshop.
- e. If you attend the workshop –whether physically or digitally- you will be approved with Quality Assurance.
- f. If you come to the Washoe County office, you will be fed.

9- 2016 Show:

a. Schedule

- i. It was moved by Sarah Chvilicek and seconded by Tom Cates to have Doris Hoskin upload the tentative 2017 Show Schedule to the NJLS website. Motion carried.
- ii. It was also noted that the 2017 Sale specie order is different this year to accommodate the presence of turkeys.

b. Judges

- i. Beef – Mike Hall
- ii. Dairy Goat – Jean Harrison
- iii. Market Goat – None
- iv. Swine – Confirmed
- v. Sheep - None

- vi. Dairy Cattle – Confirmed
- vii. Rabbit – None
- viii. Turkey - None

c. Quality Assurance

- i. Lindsey Chichester sent out a link for the new Quality Assurance.
 - 1. The new test is currently in the beta testing process and is not live yet.
 - 2. The Nebraska Quality Assurance Test is still current for the 2017 Show.
 - 3. The Washoe County Quality Assurance is February 18, 2017.
 - 4. If counties want to schedule their own Quality Assurance, make sure to email Doris Hoskin.

d. RLEC Contract

- i. Matt McKinney has received and signed.

e. Food

- i. Beverly Elston to meet with the Lion's Club in February to make arrangements.

f. Awards

- i. Tami Olsen to set meeting date with Specie Chairs to discuss awards.

g. Photographer

- i. Sarah Chvilicek moved and Beverly Elston seconded to accept Anne Bothwell's bid for \$1100. Motion carried.

h. Sound

- i. Matt Mckinney is waiting on a contract so that we can approve.

i. Security

- i. Tom Cates coordinated with security with ESI. Security will be donated by ESI.

j. Grader/Carcass Contest

- i. Goat formulas have been updated.
- ii. Sarah Chvilicek to confirm meeting dates to discuss the revisions.

k. Auctioneer

- i. Sarah Chvilicek is still waiting to hear back from Brad, last year's auctioneer.

l. Portable Restrooms

- i. Tom Cates noted that it was taken care of.

m. Show Office Staff

- i. It was moved by Beverly Elston and seconded by Tom Cates to approve Susan Taylor. Motion carried.

n. Other:

- i. None.

10- 2017 Office/Show Aide

- a. Mikayla Story was the only applicant.
- b. It was moved by Beverly Elston and seconded by Tom Cates to approve Mikayla Story as the 2017 NJLS Office/Show Aid. Motion carried.

11- Old Business

- a. Dennis Hellwinkel hasn't heard anything regarding the NJLS Foundation Account.

12- Public Comment

- a.** Matt McKinney noted that he and Jim Barbie met with the Governors Office.
 - i. The Governor is in support of a bill draft to break lease with Washoe County for the Livestock Events Center.
 - ii. Senator Settlemyer is carrying the bill.
 - iii. Sarah Chvilicek to put item on the next meeting's agenda.

13- Next Meeting:

- a.** Next meeting set for 5pm, Thursday, March 9, 2016, at the Washoe County Cooperative Extension Office.

14- Adjournment:

- a.** Meeting adjourned at 5:53pm.